

**BIOMEDICAL WASTE MANAGEMENT COMMITTEE**

**MINUTES OF MEETING**

**DATE** – 01/03/2019

**VENUE** – QUALITY ROOM

**TIME** – 2 pm

**POINTS DISCUSSED**

S.NO.	DISCUSSION	RESPONSIBILITY	TIMELINE
1.	Dr. Karuna informed that annual health check-up of all the employees is due in April.	Dr. Karuna	1 <sup>st</sup> week of April
2.	Sister Anitha informed that vaccination record of all the employees has been checked and all are vaccinated against Tetanus and Hepatitis B.		
3.	Sister Anitha informed that daily rounds are done and handling of bio-medical waste is done properly.	Sister Anitha	Everyday
4.	Dr. Abhishek informed that training of BMWWM is due in this month.	Dr. Karuna	5 <sup>th</sup> March 2019

Meeting attended by –

Dr. Abhishek, Dr. Aashoo , Sister Anitha , Mr. Parvinder, Mr. Tribhuvan , Dr. Karuna Gumber

Prepared By –

Dr. Karuna Gumber

Medical Superintendent

**BIOMEDICAL WASTE MANAGEMENT COMMITTEE**

**MINUTES OF MEETING**

**DATE** – 08/11/2019

**VENUE**- QUALITY ROOM

**TIME** – 2:30 pm

**POINTS DISCUSSED**

S.NO .	DISCUSSION	RESPONSIBILITY	TIMELINE
1.	Dr. Aashoo informed that induction training has been given to Dr. Aakriti.		
2.	Sister Anitha discussed that storage area of BMW should always be locked.		
3.	Dr. Karuna informed that payments regarding bar code have already been done in July but is still awaited.		
4.	Sister Anitha informed that no accidents have been reported while handling of BMW till date.		
5.	Dr. Abhishek informed that compulsory training of all the staff regarding BMWM will be done in December.	Dr. Karuna	1 <sup>st</sup> week of December

Meeting attended by –

Dr. Karuna , Dr. Abhishek , Dr. Aashoo , Sister Anitha , Mr. Parvinder , Mr. Tribhuvan

Prepared by –

Dr. Karuna Gumber

Medical Superintendent